

**U.S. DEPARTMENT OF JUSTICE
UNITED STATES ATTORNEY'S OFFICE, DISTRICT OF COLUMBIA
ONE HUNDRED VOLUNTEER/WORK-STUDY LEGAL INTERN POSITIONS**

The mission of the United States Attorney's Office for the District of Columbia is to enforce the criminal laws of the United States and the District of Columbia, represent the interests of the United States in civil litigation, and respond to the public safety needs of the community by leading an effective, well-coordinated law enforcement effort that contributes to the overall goal of improving the quality of life in the District of Columbia.

POSITION LOCATION(S): Washington, D.C.

QUALIFICATIONS: First-year (second semester), second- and third-year law students. Must be a U.S. citizen and maintain a grade point average of 2.5 or higher. It is the policy of the U.S. Attorney's Office to require that a security clearance be conducted on all applicants who are hired. Therefore, it is imperative that all security forms be completed and returned in a timely fashion. No applications will be accepted before or after the time frames announced below.

DATE POSITION(S) AVAILABLE: Spring Program: January – May
Summer Program: June – August
Fall Program: September – December

ASSIGNMENTS: Responsible for assisting attorneys with all facets of case preparation including: researching legal issues, drafting/writing motions and responses and various pleadings, providing trial support to attorneys, and interviewing witnesses.

SALARY: Volunteer (without compensation) or work-study credit.

APPLICATION PROCEDURES: Please submit a cover letter, resume, and an official law school transcript to:
U.S. Department of Justice
United States Attorney's Office
Room 5814 - Judiciary Center Bldg.
555 4th Street, N.W.
Washington, D.C. 20001
ATTN: Selena Gray
Telephone: (202) 616-0866

APPLICATION DEADLINE: Spring Program: August 1st to September 1st
Summer Program: January 1st to February 20th
Fall Program: April 1st to May 1st

WEB SITE: www.usdoj.gov/usao/dc/

The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer.